

## WESTFIELD TOWNSHIP TRUSTEES

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- John Minor works for Ohio Edison and during a storm he is always out. When his house is lower than the road the water will go the direction of least resistance. John Minor's catch basin was filled with sand and gravel when we had that downpour. West of Minor's property is a hill and Gregoire's culvert under his driveway dumps out into the ditch. The ditch is about 3 feet deep at that point and the next door neighbor cannot afford to enclose the ditch which presents a problem when a vicious downpour such as we had a few weeks ago.
- Trustee Oiler and I went to an ODOT meeting at Montville garage in the spring to be informed what was going to take place in our area. We learned ODOT was going to replace a broken culvert that crosses US 224 from the golf course on the south to a ravine to the north with a 36" culvert. This is upsizing from a 30" to 36" pipe. At that time Lee mentioned to increase the size would dump more water downstream to the Buffham Road ditches, property and culverts. Lee mentioned he increased the size of a culvert on Buffham Rd to a 36" but the increase of water from this new 36" pipe his culvert maybe inadequate. Trustee Oiler and I met with ODOT at the culvert site on US 224 last week and ODOT suggested possibly putting in a retention basin to slow release the run off. ODOT will get back to us.
- Rick was out Saturday mowing
- Lee presented the trustees an engineers' drawing of the proposed cul-de- sac at the west end of Seville Road. Lee is requesting that the cul-de- sac be recorded so when the time comes that the mining operation ceases and the land is sold there is frontage to make a buildable lot. This may not happen in our lifetime but we need to insure this is recorded.
- Lee has the preliminary drawing for the culvert on Kennard Rd. Lee sent a letter to a property owner on Kennard Road where we need to replace and redesign the culvert because more of an easement is needed on the south side. The lady is agreeable and Lee asked the county to prepare an easement to be signed. Trustee Likley asked if there was a house on the property and Lee replied no just a drive to get into the property. Lee described how the culvert is being designed.
- The ditch along the east side of the building is finished. The clay was very wet (sloppy clay) but not running. I filled the ditch with 57 limestone now it should dry up.

### ZONING Matt Witmer, zoning inspector reporting (copy of written report is attached)

- ✚ 2 permits issued in July
- ✚ No further information on Lesiak at this time. Still quite a few things left on the property
- ✚ North Coast Soccer's representative Mike Sweeney will met with Bill Thorne and the zoning commission and Matt August 20<sup>th</sup> at 7:00 pm
- ✚ Nothing on the Hughes hearing with the Medina County Building department Board of Appeals

During the downpour there was water hip deep at my property.

- ✚ Drive permits – Trustee Likley spoke with Mike Salay at the engineer's office concerning the issue of more than one drive on a parcel. Mike stated they deal with all townships and the resident is responsible to comply with their local zoning. Trustee Likley asked why the zoning code stipulated one driveway. Prior to Jan. 10, 2003 that wasn't any stipulation in the zoning code. Bill Thorne interjected that the state and county have adopted a policy to limit of one

Westfield Fire & Rescue District  
Regular Meeting  
August 5, 2013

Trustee Likley called the regular meeting to order at 6:30pm by asking for roll call.

Trustees present: James Likley, Gary Harris, and Ronald Oiler. Fire Chief, Richard Fletcher and Fiscal officer Martha Evans also present.

CHIEF'S REPORT (Copy attached)

- ✓ 30 runs in the month of July
- ✓ Received approval for \$3,250 for the 2013-14 EMS Grant
- ✓ With approval of the board, the department will apply for a Safety Grant through BWC for a second power cot and power load system. The grant will pay for 75% of the cost (\$38,000 estimate) which means our share would be \$10,000. These funds will come out of the capital purchase line item.
- ✓ Hydrant maintenance is 75% complete
- ✓ Final draft of the SOG's are now complete and being reviewed by the officers
- ✓ Pumper/Tender 162-1 is back in service with all repairs complete
- ✓ Squad 167-2 is in the shop for minor electrical problems. This is the squad we plan to replace. The work is being done by Burgess Ambulance Repair. On August 26 we will be looking at a third and final manufacturer for comparison for the new squad purchase. Brand new demo.
- ✓ The 1981 Pumper 161-2 sold on e-bay for \$4,500. It will serve as a tour vehicle at a Jellystone Recreation Park for children in Fort Worth, Texas. This is a nice retirement for a truck that served so well.
- ✓ Station remodeling is coming along. Target date is late fall.

**Trustee Likley made a motion to have the chief pursue the Safety Grant through BWC for the power cot and load system, seconded by Trustee Oiler. Roll call: Likley, aye; Harris, aye; Oiler, aye**

Trustee Likley asked if the load system could be interchanged and the chief answered, no.

The chief would like to alternate between the two squads.

- ✓ Trustee Likley asked if the department keeps an equipment safety log. The chief explained after each run a safety inspection is done and it is kept with the run. The department also does an annual bumper to bumper maintenance on all vehicles.
- ✓ Trustee Likley asked are we getting the coverage on day time staffing. The chief stated possibly after school starts there may be more individuals that can cover but also we have a teacher will not be able to take part in the day time staffing. The daytime staffers are going through records to see what we have and then the district with the help from the chief and Martha will put together a records retention policy and submit to the board for approval, then to the Auditor of State and Ohio Historical Society.

#### FISCAL OFFICER

- Bills in the amount of \$15,432.50 were presented. **Trustee Likley moved to pay the bills, seconded by Trustee Harris. Roll call: Harris, aye; Oiler, aye; Likley, aye**
- Correspondence: The prosecutor's office sent a determination letter on "Levying a Fine for Repeated Open Burn Complaints". A discussion was held on a few examples. Bill Thorne, assistant prosecutor stated you can charge a fee but not a fine. A charge made would relate specifically to the cost incurred by the Township in providing a response and may vary conditioned upon the number of responders and the type of equipment utilized. You may also charge on the number of repeated responses that are made. Trustee Likley will pen something together.

MINUTES      June 20, 2013      **Trustee Likley made a motion to approve as submitted, seconded by Trustee Harris. Roll call: Oiler, aye; Harris, aye; Likley, aye**

                         July 1, 2013      **Trustee Likley made a motion to approve as amended, seconded by Trustee Oiler. Roll call: Harris, aye; Oiler, aye; Likley, aye**

#### OLD BUSINESS

Contract with Village of Westfield Center – Assistant Prosecutor Bill Thorne presented each trustee with a draft copy of the contract that had previously been discussed. The main concern was some terminology such as Fire Marshall. There was a short discussion. After the discussion Trustee Likley asked Bill Thorne if he would arrange/organize a sit down meeting with the Mayor Horwedel, Solicitor, Bill Hutson and any council member, Bill Thorne and Trustee Likley. Bill Thorne will let Trustee Likley know the date and time.

**Trustee Likley moved to adjourn at 7:00 pm, seconded by Trustee Oiler. Unanimous**

Approved September 3, 2013